

Recommendation Form

Name of Applicant

Name of Evaluator

To the applicant:

If you believe that additional evaluations beyond the two required will provide the Admissions Committee with additional useful information, please photocopy this form. The Admissions Committee will review your application when all required documents are received unless you notify us in writing to wait for supplemental materials.

To the evaluator:

The above-mentioned person is applying for admission to the Executive Program in Innovation & Business Creation offered by the Technische Universität München, the HHL – Leipzig Graduate School of Management and the UnternehmerTUM, the centre for entrepreneurship at TUM. The Admissions Committee asks for your cooperation in the self-managed application process in which the applicant is responsible for submitting letters of evaluation. Candid evaluations of the applicant's performance and motivation are extremely valuable. We appreciate your willingness to provide this information.

Please complete this form and place it in an envelope. To assure confidentiality please write your signature across the seal. Return the sealed envelope to the applicant who will submit it unopened to the Office of Admissions.

1. How long have you known the applicant?

2. In what capacity?

3. What do you consider are the applicant's outstanding talents?

4. In which areas could the applicant exhibit growth or improvement?

Please comment on the applicant's capacity for graduate study in business and on his or her potential for a successful management career (if you prefer you may answer this question in a separate letter).

Please use this scale to rate the applicant as compared to his or her peers.

	Exceptional Top 2%	Outstanding Top 10%	Good Top 1/3	Average Middle 1/3	Poor Bottom 1/3	Unable To judge
Analytical ability						
Oral communication skills						
Written communication skills						
Initiative						
Integrity						
Intelligence						
Interpersonal relations						
Leadership						
Maturity						
Organizational ability						
Teamwork						

- I strongly recommend
- I recommend
- I do not recommend this applicant for admission to the Executive Program in Innovation & Business Creation

Name _____ Position/Title _____

Organization _____

Address _____

 Signature of Evaluator

 Telephone number / e-mail address